Admission Procedures

Admission deadline
1. Early deadline is January 31, 2014.
2. Late deadline is July 31, 2014.

All required documents must be submitted by the posted admissions deadline.
1. Only completed applications will be evaluated.
2. Fulfillment of the minimum admission requirements does not guarantee admission.
3. Admission is valid for one semester only.
4. Transfer of applications from one campus to another is possible if the application is submitted within the set deadline.

Required Application Documents
1. Application for admission. Applications can be downloaded or completed online at www.admissions.lau.edu.lb/apply.
2. Official high school transcript of the last three years.
3. Official scores of SAT I (math, critical reading and writing).
4. English proficiency proof by submitting one of the below:
   a. Official scores of the International Test of English as a Foreign Language (TOEFL)
   b. English Entrance Exam (EEE) administered at LAU. You may look up the exam schedule at www.admissions.lau.edu.lb/testing/schedule.php.
   c. SAT I’s writing section
Note: Check with the Admissions Offices or the LAU website for the minimum required score.
5. Certified copies of all official certificates or diplomas (such as high school, Lebanese and/or French Baccalaureate).
6. Official Lebanese Baccalaureate equivalence of all non-Lebanese degrees (for Lebanese students only).
7. Two recent passport-size color photos (taken within the last six months).
8. Clear photocopy of your identity card or passport.
9. Non-refundable application fee of $50 (LL 75,000).

Notes
- To register for the SAT, please visit the College Board’s website at www.collegeboard.org.
- When registering for the TOEFL, SAT I or SAT II, use LAU’s code: 2985.

Additional documents required of Lebanese students applying to the freshman class
1. Permission from the Equivalence Committee of the Lebanese Ministry of Education to join the freshman class.
2. SAT I and SAT II with a minimum combined score of 2600 for Freshman Arts and 2750 for Freshman Science. Required subjects in the SAT II exam are:
   a. Math I and any other two subjects for Freshman Arts.
   b. Math II and two of the following subjects: Biology, Chemistry, Physics for Freshman Science.

Please note the following:
1. All applicants must submit the SAT I score prior to admission and must submit the SAT II score during their freshman year and prior to starting the sophomore year.
2. Lebanese students will not be able to declare a major and join the sophomore class before satisfying the requirements set by the Lebanese Ministry of Education and the LAU freshman requirements. Students may join B.E., B.Arch, and other programs.

Transfer Applicants
- Applicants who have studied at other universities or colleges must submit official transcripts from all universities/colleges attended, along with academic catalogs (when required).
- Applicants who have successfully completed the equivalent of at least 12 credits will not be required to sit for SAT I.
- However, they might be required to sit for EEE (depending on the university/college they attended).
- Transfer applicants coming from a university/college from which LAU does not require an English exam, and who have not taken any English courses, will have the option of taking remedial English (ENG009) or sitting for the English placement test at LAU.

For University Use Only

ID # ____________________________ Date Received ____________________________

(Use block letters)
Please apply to one LAU campus only. Mark ☐ the campus of your choice.

☐ Beirut  ☐ Byblos

1. a. Name in Arabic (as in official documents) ☐ Male  ☐ Female
   b. Name in English (as in official documents)
   c. Nationality of the applicant

2. Nationality to be used in registration at LAU
   ☐ Yes  ☐ No
   Second nationality (if any)

3. Place of Birth
   City ____________________________ Country ____________________________
   Day/Month/Year __________ / ______ / ______

4. Date of Birth
   Still living ☐ Yes  ☐ No

5. Father’s occupation ____________________________ Business telephone ____________________________
   Still living ☐ Yes  ☐ No

6. Mother’s full maiden name ____________________________ Business telephone ____________________________
   Still living ☐ Yes  ☐ No

7. Is one of your immediate family members an LAU alumnus? If yes, please identify the person and his/her relationship to you.
   ☐ Yes  ☐ No
   Relationship ____________________________ Field of study ____________________________

8. Mailing address (to be used for communication)
   Street ____________________________ Building ____________________________ Floor __________
   Number __________ P.O. Box __________
   Next to ____________________________ City ____________________________ Country ____________________________
   Email ____________________________ Applicant’s mobile ____________________________ Land telephone ____________________________ Fax ____________________________

9. Name of person to contact in case of emergency
   Relationship ____________________________ Phone ____________________________

10. What semester/term are you applying for?
   ☐ October (Fall)  ☐ February (Spring)  ☐ June (Summer II)
   ☐ August (Summer II)

11. Indicate whether you are applying as a
   ☐ Regular student ☐ Special student ☐ Transfer student
   ☐ Male  ☐ Female

* Special students are students taking courses for credit but are not working for a degree.
12. Indicate your choice of major (with emphasis if available) in order of preference

a. 

b. 

c. 

13. List all Secondary Schools you have attended starting with the most recent.

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<tr>
<th>Name of school</th>
<th>Dates of attendance</th>
<th>Class Completed</th>
<th>Diploma or Certificate obtained / expected</th>
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14. List all Universities you have attended starting with the most recent (for transfer or special students)

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<tr>
<th>Name of university</th>
<th>Dates of attendance</th>
<th>Class or No. of credits completed / expected</th>
<th>Diploma or Certificate obtained / expected</th>
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15. Please indicate the dates of the SAT you have taken or intend to take

16. In case you did not attend high school or university last year, indicate the reasons.

17. Indicate whether you have participated in any of the following LAU activities.

☐ Model United Nations Global Classrooms  ☐ Sports Tournaments  ☐ Science & Arts Fair  ☐ Other

18. List your hobbies, interests, and awards.

19. Do you have any physical disabilities? If so, please explain.

I, the undersigned, hereby certify that the above information is accurate and complete. I authorize verification of all statements contained therein and give the university the absolute discretion to use these documents whenever and wherever it deems fit. I understand that withholding information, misrepresentation, or forgery of the presented documents renders me subject to immediate dismissal from the university and all the applicable legal penalties.

I authorize the Lebanese American University to give access to any individual organization/institution requesting information from the Directory Information detailed in the University Confidentiality Policy. Furthermore, I understand that Non-Directory Information will not be made available to any organization/institution prior to securing my written consent.

I further understand that all Lebanese American University staff, administration, faculty, and advisors may access Non-Directory Information when warranted, and without my consent, in order to facilitate my enrollment and educational process, subject to the terms of the University Confidentiality Policy.

If requested by guardians/parent, the university will release grades and other relevant information. This document is considered a valid release upon signature.

All documents submitted by applicants become the property of LAU and may not be reclaimed.

Signature of applicant ..........................................................  Date.........................................................