

Instructions

The procedures for admission outlined in this section are effective as of the date of publication but are subject to change. The information here is intended for use by students applying for admission for the academic year 2019-2020. This application must be filled out and returned or mailed to the Admissions Office.

Online applications are available at <https://admissions.lau.edu.lb/apply>

I. DOCUMENTS TO BE SUBMITTED

1. A recent passport-size photo.
2. A clear photocopy of the applicant's identity card or passport (same as nationality to be used in registration at LAU).
3. Certified copies of professional certificates or diplomas.
4. Official transcripts of grades from all colleges or universities attended. (Transcripts should be sent to LAU's Admissions Office in a sealed and stamped envelope. Failure to declare enrollment at other institutions could result in invalidation of admission, and of any credits or degrees earned at LAU).
5. Official scores of the Graduate Management Admission Test (GMAT) or the Graduate Record Examination (GRE) for MBA applicants if needed.
6. Official scores of the Graduate Record Examination (GRE) for applicants to the School of Engineering who did not receive their undergraduate engineering degrees from LAU.
7. Recommendation letters from two professors who are familiar with the applicant's academic performance. These recommendations should be written on the recommendation forms on pages 7 and 9 and submitted along with the application in a sealed envelope. If the applicant has work experience, a certificate of employment should also be submitted.
8. US Citizens or US Green Card holders must submit, along with the application, the W-9S form that can be downloaded from www.irs.gov and proof of the Social Security number.
9. A non-refundable application fee of USD 85 (LBP 128,000) for the paper application (payable either in cash or by check drawn on a Lebanese or US bank), or USD 65 (LBP 100,000) for the online application.

II. ENGLISH PROFICIENCY TEST

English is the official language of instruction at LAU, and applicants must demonstrate their proficiency in the language by either.

- > Passing the Internet-based TOEFL (IBT) with a minimum score of 90.
- > Passing the English Entrance Exam (EEE) administered at LAU with a minimum score of 550.
- > Passing the IELTS with a minimum grade of 7.

The institutional TOEFL is not accepted.

English proficiency exams may not be required from applicants of universities recognized by LAU in which the language of instruction is English.

Applicants with EEE scores between 500 and 549 or its equivalent on the TOEFL or IELTS must register for ENG 009 Remedial English (a three-credit course), or retake and pass the English test within the first year of enrollment.

Applicants with EEE scores below 500 or 80 on the Internet-based TOEFL (IBT) or 6.5 on IELTS will not be accepted to any graduate program.

To register for the Internet-based TOEFL, please visit www.ets.org (LAU code: 2595). To register for the IELTS, please visit www.ielts.org.

III. VALIDITY OF ACCEPTANCE

Admission is valid for one semester only. However, if an applicant is accepted for a certain semester and, for some reason, does not register during that semester, he or she should submit a Reactivation Application Form, available at the Admissions Office.

IV. NOTES

- > Only complete applications will be considered.
- > All submitted documents become the property of LAU and cannot be returned.
- > Financial assistance is offered in the form of Graduate Assistantship that can amount up to 50 percent of tuition fees for some programs. The relevant academic department will look into requests of applicants.

V. MAJORS

SCHOOL OF ARCHITECTURE AND DESIGN

Mutaz and Rada Sawwaf Master of Arts in Islamic Art and Architecture (MA; 30 credits) (Beirut campus)

SCHOOL OF ARTS AND SCIENCES

Master of Arts

- Education (MA; 30 credits) (Beirut campus)
- International Affairs (MA; 30 credits) (Beirut and Byblos campuses)
- Migration Studies (MA; 30 credits) (Beirut campus)
- Interdisciplinary Gender Studies (MA; 30 credits) (Beirut campus)
- Multimedia Journalism (MA; 31 credits) (Beirut campus)

Master of Science (MS; 30 credits)

- Applied and Computational Mathematics (MS; 30 credits) (Beirut and Byblos campuses)
- Computer Science (MS; 30 credits) (Beirut and Byblos campuses)
- Molecular Biology (MS; 30 credits) (Byblos campus)
- Nutrition (MS; 30 credits) (Beirut and Byblos campuses)

ADNAN KASSAR SCHOOL OF BUSINESS

Master of Business Administration* (MBA; 39 credits) (Beirut and Byblos campuses)

Executive Master of Business Administration (EMBA; 36 credits) (Executive Center@Solidere)

Master of Arts in Applied Economics (MA; 30 credits) (Beirut campus)

Master of Arts in Legal Studies* (MLS; 30 credits) (Beirut campus)

Master of Science in Human Resources Management* (MSHRM; 30 credits) (Beirut campus)

SCHOOL OF ENGINEERING

Master of Science (MS; 30 credits) (Byblos campus)

- Civil and Environmental Engineering* with emphasis on:
 - a. Infrastructure and Construction Management
 - b. Environmental Science, Engineering and Management
 - c. Engineering Mechanics
- Computer Engineering* with emphasis on:
 - a. Computer Engineering
 - b. Computer and Communication Engineering
- Industrial Engineering and Engineering Management
- Mechanical Engineering

SCHOOL OF PHARMACY

Doctor of Pharmacy (PharmD; 201 credits including the BS in Pharmacy) (Byblos campus)

(Admission in the Fall semester only)

Master of Science in Pharmaceutical Development and Management (MS; 36 credits) (Byblos campus)

GRADUATE STUDIES AND RESEARCH

Executive Master of Art in Actuarial Science (EMA; 36 credits) (Executive Center@Solidere)

* Pending the completion of formalities with the New York State Education Department

Application for Admission to Graduate Programs

FOR UNIVERSITY USE ONLY

ID # _____ Date received _____

(USE BLOCK LETTERS)

Please apply to one LAU campus only. Mark the campus of your choice: Beirut Byblos

Which semester are you applying for? Fall Spring Summer Year _____

1. Female Male

Attach a recent colored
passport-size photo

First name

Father's name

Family name

2. Nationality to be used once enrolled at LAU _____ Other nationality(ies) -if any- _____

Are you a U.S. citizen or a U.S. Green Card holder Yes No

If yes, please submit with your application a W9S Form, available at www.irs.gov with proof of your Social Security number.

3. Place of birth: City _____ Country _____

4. Date of birth: Day _____ Month _____ Year _____

5. Mailing address (to be used in all university correspondence)

Street

Building/floor

P.O. Box

Next to

City

Country

Email

Mobile

Land telephone

6. Father's mobile _____ Father's nationality(ies) _____

Mother's full maiden name

Mother's nationality(ies)

Mother's mobile

7. Spouse's full name (If married) _____

8. Name of person to contact in case of an emergency _____

Relationship to you _____ Mobile _____ Land telephone _____

9. Indicate your choice of major, with emphasis if available. Please refer to the list of programs on page 2.

10. List all colleges or universities you have attended, starting with the most recent:

College/university
name and address

Years attended
(from/to)

Major

Diploma or certificate
Obtained/expected

11. List your academic distinctions, awards, prizes, etc.

12. Employment

Indicate the jobs you have held most recently.

a. Present position (if employed)

Job title

Responsibilities

Employed since

Name of employer

Name and address
of the organization

b. Previous position (if any)

Job title

Responsibilities

Dates in this position From _____ To _____

Name of employer

Name and address
of the organization

13. In the section below, describe (in English) your background and your reasons for wishing to pursue graduate work.

I, the undersigned, hereby certify that the above information is accurate and complete. I authorize verification of all statements contained therein and give the university the absolute discretion to use these documents whenever and wherever it deems fit.

I understand that withholding information, misrepresentation, or forgery of the presented documents renders me subject to immediate dismissal from the university and all the applicable legal penalties.

All documents presented by applicants become the property of LAU. Applicants, whether accepted or rejected, have no right to claim any of these documents.

Signature of applicant _____ Date _____ / _____ / _____ 5

Recommendation Form 2019-2020 – Graduate Programs

Beirut Campus

P.O. Box 13-5053
Chouran, Beirut, 1102 2801, Lebanon
t. (01) 786456/64 . (01) 811969-72 Ext. 1327
f. (01) 786454
e. admissions.beirut@lau.edu.lb

Byblos Campus

P.O. Box 36
Byblos, Lebanon
t. (09) 547254/62 . (09) 944850 Ext. 2133
f. (09) 546560
e. admissions.byblos@lau.edu.lb

INFORMATION REQUESTED FROM PROFESSORS

Please fill out this recommendation form and return it to the Admissions Office at the appropriate address given above.

1. Name of applicant

First name

Father's name

Family name

2. Name and address of the professor

3. How long have you known the applicant and in what capacity?

4. Given your knowledge of the applicant, how do you rate him/her as a potential graduate student?

- Outstanding
- Excellent
- Satisfactory
- Poor
- Unsatisfactory
- Cannot rate

5. Do you feel that the applicant's overall undergraduate record provides a good measure of his/her ability to do graduate work?
Why or why not?

6. How would you evaluate the applicant's maturity level in terms of attitude, sense of responsibility and integrity?

Signature _____

Date _____ / _____ / _____

2019
/ 20

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Signature _____

Date _____ / _____ / _____

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