

# Instructions

The procedure and criteria for admission given in this section are effective as of the date of publication but are subject to change. The information here is intended for use by students applying for admission for the academic year 2018-2019. This application must be filled out and returned personally or mailed to the Admissions Office.

Online applications are available at <https://admissions.lau.edu.lb/apply> for a non-refundable fee of \$65 or L.L. 100,000.

## DOCUMENTS TO BE SUBMITTED

1. A recent passport-size photo.
2. A photocopy of the applicant's identity card or passport (should be the same as the nationality to be used in registration at LAU).
3. Certified copies of professional certificates or diplomas.
4. Official transcripts of grades from all colleges or universities attended. (Transcripts should be sent directly to the Admissions Office in a sealed envelope). Failure to declare enrollment at other institutions could result in an invalidation of admission, and of any credits or degrees earned at LAU.
5. Official scores of the Graduate Management Admission Test (GMAT) or the Graduate Record Examination (GRE) for M.B.A. applicants if needed.
6. Official scores of the Graduate Record Examination (GRE) for applicants to the School of Engineering who did not receive their undergraduate engineering degrees from LAU.
7. Recommendation letters from two professors who are familiar with the applicant's academic performance. These recommendations should be written on the recommendation forms on pages 7 and 9 and submitted along with the application in a sealed envelope. If the applicant has work experience, a certificate of employment should also be submitted.
8. U.S. Citizens or U.S. Green Card holders must submit along with the application the W-9S form that may be downloaded from [www.irs.gov](http://www.irs.gov)
9. A non-refundable paper application fee of \$85 (L.L. 128,000) payable either in cash or by check drawn on a Lebanese or U.S. bank for the paper application or \$65 or L.L. 100,000 for the online application.

## ENGLISH PROFICIENCY TEST

English is the official language of instruction at LAU and applicants must demonstrate their proficiency in the language by either a) passing the Internet-based TOEFL (iBT) with a minimum score of 90, or b) passing the English Entrance Exam (EEE) administered at LAU with a minimum score of 550, or c) passing the IELTS with a minimum grade of 7.

- English proficiency exams may not be required from applicants from universities recognized by LAU where the language of instruction is English.
- Applicants with EEE scores between 500 and 549, or its equivalent on the TOEFL or IELTS, must register for ENG009 Remedial English (a three-credit course), or retake and pass the English test within the first year of enrollment.
- Applicants with EEE scores below 500 or 80 on the Internet-based TOEFL (iBT) or 7 on IELTS will not be accepted to the graduate programs.
- To register for the Internet-based TOEFL, please visit [www.ets.org](http://www.ets.org). (The code for LAU is 2595). The institutional TOEFL is not accepted. To register for the IELTS please visit [www.ielts.org](http://www.ielts.org)

## VALIDITY OF ACCEPTANCE

Admission is valid for one semester only; however, if an applicant is accepted for a certain semester and, for some reason, does not register during that semester, he or she should submit a Reactivation Application Form, available at the Admissions Office.

## NOTES

- Only complete applications will be considered.
- All submitted documents become the property of LAU and will not be returned.
- Financial assistance is offered in the form of "Graduate Assistantship" that could amount up to 50% of the tuition fees in some programs. The concerned academic department will look into requests of applicants.

# Majors

## SCHOOL OF ARCHITECTURE & DESIGN

(Admission in the Spring semester only)

- Master of Arts in Visual Narrative (M.A.; 30 credits) (Beirut campus)
- The Mutaz and Rada Sawwaf Master of Arts in Islamic Art & Architecture (M.A.; 30 credits) (Beirut campus)

## SCHOOL OF ARTS & SCIENCES

### Master of Arts (M.A.; 30 credits)

- Education (Beirut campus)
- International Affairs (Beirut & Byblos campuses)
- Migration Studies (Beirut campus)
- Interdisciplinary Gender Studies (Beirut campus)

### Master of Science (M.S.; 30 credits)

- Applied and Computational Mathematics (Beirut & Byblos campuses)
- Computer Science (Beirut & Byblos campuses)
- Molecular Biology (Byblos campus)
- Nutrition (Beirut & Byblos campuses)

## ADNAN KASSAR SCHOOL OF BUSINESS

- Master of Business Administration\* (M.B.A.; 39 credits) (Beirut & Byblos campuses)
- Executive Master of Business Administration (E.M.B.A.; 36 credits) (Executive Center@Solidere)
- Master of Laws\* (L.L.M in Business Law; 30 credits) (Beirut campus)
- Master of Arts in Applied Economics (M.A.; 30 credits) (Beirut campus)
- Master of Arts in Legal Studies\* (M.L.S.; 30 credits) (Beirut campus)
- Master of Science in Human Resources Management\* (M.S.H.R.M.; 30 credits) (Beirut campus)

## SCHOOL OF ENGINEERING

### Master of Science (M.S.; 30 credits) (Byblos campus)

- Civil and Environmental Engineering\* with emphasis on:
  - a. Infrastructure and Construction Management
  - b. Environmental Science, Engineering and Management
  - c. Engineering Mechanics
- Computer Engineering\* with emphasis on:
  - a. Computer Engineering
  - b. Computer and Communication Engineering
- Industrial Engineering and Management\* with emphasis on Engineering Management

## SCHOOL OF PHARMACY

- Doctor of Pharmacy (Pharm.D.; 201 credits including the B.S. in Pharmacy) (Byblos campus) (Admission in the Fall semester only)
- Master of Science in Pharmaceutical Development and Management (M.S.; 36 credits) (Byblos campus)

## GRADUATE STUDIES & RESEARCH

Executive Master of Art in Actuarial Science (E.M.A.; 36 credits) (Executive Center@Solidere)

2018–2019

## Application for Admission to Graduate Programs

## FOR UNIVERSITY USE ONLY

ID # \_\_\_\_\_ Date received \_\_\_\_\_

(USE BLOCK LETTERS)

Please apply to one LAU campus only. Mark the campus of your choice:  Beirut  ByblosWhich semester are you applying for?  Fall  Spring  Summer Year \_\_\_\_\_1.  Female  MaleAttach a recent colored  
passport-size photo

First name

Father's name

Family name

2. Nationality to be used once enrolled at LAU \_\_\_\_\_ Other nationality(ies) -if any- \_\_\_\_\_

Are you a U.S. citizen or a U.S. Green Card holder  Yes  NoIf yes, please submit with your application a W9S Form, available at [www.irs.gov](http://www.irs.gov) with proof of your Social Security number.

3. Place of birth: City \_\_\_\_\_ Country \_\_\_\_\_

4. Date of birth: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

5. Mailing address (to be used in all university correspondence)

Street

Building/floor

P.O. Box

Next to

City

Country

Email

Mobile

Land telephone

6. Father's mobile \_\_\_\_\_ Father's nationality(ies) \_\_\_\_\_

Mother's full maiden name

Mother's nationality(ies)

Mother's mobile

7. Spouse's full name (If married) \_\_\_\_\_ Mobile \_\_\_\_\_

8. Name of person to contact in case of an emergency \_\_\_\_\_

Relationship to you \_\_\_\_\_ Mobile \_\_\_\_\_ Land telephone \_\_\_\_\_

9. Indicate your choice of major, with emphasis if available. Please refer to the list of programs on page 2.

10. List all colleges or universities you have attended, starting with the most recent:

College/university name and address	_____	_____	_____
	_____	_____	_____
Years attended (from/to)	_____	_____	_____
Major	_____	_____	_____
Diploma or certificate obtained / expected	_____	_____	_____

11. List your academic distinctions, awards, prizes, etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12. Employment

Indicate the jobs you have held most recently.

a. Present position (if employed)

Job title \_\_\_\_\_

Responsibilities \_\_\_\_\_

Employed since \_\_\_\_\_

Name of employer \_\_\_\_\_

Name and address of the organization \_\_\_\_\_

b. Previous position (if any)

Job title \_\_\_\_\_

Responsibilities \_\_\_\_\_

Dates in this position From \_\_\_\_\_ To \_\_\_\_\_

Name of employer \_\_\_\_\_

Name and address of the organization \_\_\_\_\_



## Recommendation Form 2018-2019 – Graduate Programs

### Beirut Campus

P.O. Box 13-5053  
Chouran, Beirut, 1102 2801, Lebanon  
t. (01) 786456/64 . (01) 811969-72 Ext. 1327  
f. (01) 786454  
e. admissions.beirut@lau.edu.lb

### Byblos Campus

P.O. Box 36  
Byblos, Lebanon  
t. (09) 547254/62 . (09) 944850 Ext. 2133  
f. (09) 546560  
e. admissions.byblos@lau.edu.lb

## INFORMATION REQUESTED FROM PROFESSORS

Please fill out this recommendation form and return it to the Admissions Office at the appropriate address given above.

1. Name of applicant

First name

Father's name

Family name

2. Name and address of the professor

---

---

---

---

3. How long have you known the applicant and in what capacity?

---

---

---

---

4. Given your knowledge of the applicant, how do you rate him/her as a potential graduate student?

- Outstanding
- Excellent
- Satisfactory
- Poor
- Unsatisfactory
- Cannot rate



## Recommendation Form 2018-2019 – Graduate Programs

### Beirut Campus

P.O. Box 13-5053  
Chouran, Beirut, 1102 2801, Lebanon  
t. (01) 786456/64 . (01) 811969-72 Ext. 1327  
f. (01) 786454  
e. admissions.beirut@lau.edu.lb

### Byblos Campus

P.O. Box 36  
Byblos, Lebanon  
t. (09) 547254/62 . (09) 944850 Ext. 2133  
f. (09) 546560  
e. admissions.byblos@lau.edu.lb

## INFORMATION REQUESTED FROM PROFESSORS

Please fill out this recommendation form and return it to the Admissions Office at the appropriate address given above.

1. Name of applicant

First name

Father's name

Family name

2. Name and address of the professor

---

---

---

---

---

3. How long have you known the applicant and in what capacity?

---

---

---

---

---

4. Given your knowledge of the applicant, how do you rate him/her as a potential graduate student?

- Outstanding
- Excellent
- Satisfactory
- Poor
- Unsatisfactory
- Cannot rate





### For Official Use Only

ID # .....

Name of applicant

First name

Father's name

Family name

EEE or TOEFL score

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

GMAT

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

GRE

Major to be pursued

Last university attended

Current major

Degree held

Date of graduation

Cumulative GPA

Experience

Courses related to the pursued program

REMARK Decision of the Admissions Council

Signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Useful Contacts

### Admissions Office Beirut Campus

P.O. Box 13-5053  
Chouran, Beirut 1102 2801, Lebanon  
t. +961 1 786 456/64 (Ext. 1327)  
f. +961 1 786 454  
admissions.beirut@lau.edu.lb

### Admissions Office Byblos Campus

P.O. Box 36  
Byblos, Lebanon  
t. +961 9 547 254/62 (Ext. 2133)  
f. +961 9 546 560  
admissions.byblos@lau.edu.lb

### Testing Services Office (Entrance Examinations)

testing.services@lau.edu.lb  
Ext. 2399

[www.admissions.lau.edu.lb](http://www.admissions.lau.edu.lb)